

8:00 – 8:45	Registration			
8:45 - 9:00	Welcome and opening of conference			
9:00 - 9:40	Keynote Speech – Emeritus Professor Geoff Gallop AC (0.5 CPD point Competency Area 4)			
9:40 - 10:30	Panel Discussion – The Information Commissioner leads a discussion with Geoff Gallop, Caroline Spencer (the Auditor General) Michelle Andrews (Director General of Department of Communities) and Ian Cowie (Chief Executive Officer of the City of Gosnells) about the role and challenges of FOI and open government in the current environment. (0.5 CPD point Competency Area 4)			
11:00 - 11:40 Concurrent Session 1	Freedom of information and protection of privacy - balancing rights and managing conflicts Patrick Ky, State Solicitors Office (0.5 CPD point Competency Area 4)	Dealing with applications ‘on behalf of’ Alison McCubbin and Siobhan Turner, Office of the Information Commissioner (0.5 CPD point Competency Area 4)	Skills for effective communication in the FOI process Rachel Crute, Office of the Information Commissioner (0.5 CPD point Competency Area 2)	
11:50 – 12:30 Concurrent Session 2	FOI in WA - how we fare and compare Catherine Fletcher, Information Commissioner (0.5 CPD point Competency Area 4)	What happens on internal and external review? Tony Pruyn and Alison McCubbin, Office of the Information Commissioner (0.5 CPD point Competency Area 4)	Seeking the views of third parties Vivien Akerstrom and Wesley Day, Office of the Information Commissioner (0.5 CPD point Competency Area 4)	How to remain effective and healthy in a high pressured environment Carol Crockett and Shirley Howlett, Fiona Stanley Hospital (0.5 CPD point Competency Area 2)
1:20 – 2:00 Concurrent Session 3	“I want my records and I want them now” Damian Shepherd, State Records Office (0.5 CPD point Competency Area 4)	Panel Discussion – Proactive disclosure of digital information Rachel Crute, Office of the Information Commissioner, Konrad Seidl, City of Perth and Meluka Bancroft, City of Vincent (0.5 CPD point Competency Area 4)	Key recent decisions of the Information Commissioner Catherine Coombs, Office of the Information Commissioner (0.5 CPD point Competency Area 4)	How to remain effective and healthy in a high pressured environment Carol Crockett, Fiona Stanley Hospital (0.5 CPD point Competency Area 2)
2:10 -2:50 Concurrent Session 4	Open By Design: Building a Culture of Openness – and Making it Real Sonya Sherman and Ian McEwan, Objective Corp Ltd (0.5 CPD point Competency Area 4)	Dealing with documents related to Ministers David Paice, Department of the Premier and Cabinet (0.5 CPD point Competency Area 4)	FOI and dogs, disputes and discontent Alison McCubbin and Siobhan Turner, Office of the Information Commissioner (0.5 CPD point Competency Area 4)	Seeking the views of third parties Vivien Akerstrom and Wesley Day, Office of the Information Commissioner (0.5 CPD point Competency Area 4)
3:15 – 4:00	Closing session and Q & A session with the Information Commissioner and staff of the OIC. Conference attendees will have the opportunity to submit questions during the day. Selected questions will be discussed during this final session, followed by a wrap-up of the day by the Information Commissioner.			

NOTE: The OIC will not provide certificates for CPD points for attendance at the FOI in WA Conference. However, it will maintain an attendance register for each session to meet auditing requirements of the Legal Practice Board. Attendees are required to keep their own record of accrued CPD points.

Information about the concurrent sessions

11:00 to 11:40 – Concurrent Session 1	
Freedom of information and protection of privacy - balancing rights and managing conflicts	Freedom of information and the right to privacy play important and mostly complementary roles by ensuring that governments are accountable to the public and individuals. However, in some instances, there is the potential for conflict between the two. This presentation considers the complementary and conflicting roles of freedom of information and privacy, and how those potential conflicts are managed. (0.5 CPD point Competency Area 4)
Dealing with applications 'on behalf of'	What does it mean to receive a request for documents on behalf of some else? What are the considerations for dealing with the matter under the FOI Act. What about children, deceased people, lawyers etc? (0.5 CPD point Competency Area 4)
Skills for effective communication in the FOI process	This session will include tips and strategies for effective verbal and written communication with access applicants and third parties, negotiation and writing a notice of decision. (0.5 CPD point Competency Area 2)
11:50 to 12:30 – Concurrent Session 2	
FOI in WA - how we fare and compare	The Information Commissioner considers Information access statistics, trends and developments in Western Australia and other access jurisdictions in Australia. There is a lot that we are doing well in WA. What could we do better? (0.5 CPD point Competency Area 4)
What happens on internal and external review	Discussion and handy tips about conducting an internal review and the role of external review (0.5 CPD point Competency Area 4)
How to remain effective and healthy in a high pressured environment	This session will consider: how to deflect and not internalise criticism; how to remain calm under pressure; and mindful exercises to practice. (this session is also offered at 1:20) (0.5 CPD point Competency Area 2)
Seeking the views of third parties:	Why consult, when do you consult and how do you consult? (This session is also offered at 2:10) (0.5 CPD point Competency Area 4)

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1:20 to 2:00 – Concurrent Session 3

<p>“I want my records and I want them now”</p>	<p>This presentation will explore the trends State Records is seeing and forecasts for the expectations of the community for access to records and archives; and implications for management of FOI requests. Examples of how we are responding to these expectations and might respond into the future will be discussed through stories from State Records. (State Records Office) (0.5 CPD point Competency Area 4)</p>
<p>Panel Discussion – Proactive disclosure of digital information</p>	<p>Discussion with local government officers about live streaming council meetings and processes for accessing CCTV footage outside of the FOI Act. How is this relevant to FOI? (0.5 CPD point Competency Area 4)</p>
<p>Key recent decisions of the Information Commissioner</p>	<p>A consideration of some of the key themes arising from decisions of the Commissioner in the last several years (0.5 CPD point Competency Area 4)</p>
<p>How to remain effective and healthy in a high pressured environment</p>	<p>This session will consider: how to deflect and not internalise criticism; how to remain calm under pressure; and mindful exercises to practice (this session is also offered at 11:50) (0.5 CPD point Competency Area 2)</p>

2:10 to 2:50 – Concurrent Session 4

<p>Open By Design: Building a Culture of Openness – and Making it Real</p>	<p>In the digital environment, our trust in people, organisations and systems enables things to run; and transactions to take place. Openness is essential for effective government and successful business, but it’s far from business as usual. What does it take to build a culture of openness; to become open by design? As drivers for openness increase, our processes and systems must evolve to help us meet timelines and customer expectations. How can we better understand the needs of different stakeholders in FOI? Are there practical ways automation can help overcome challenges to reach our goals? (0.5 CPD point Competency Area 4)</p>
<p>Dealing with documents related to Ministers</p>	<p>A discussion about Ministerial Offices and their expectations of portfolio agencies regarding documents that may fall within clause 12(c) of the FOI Act. (0.5 CPD point Competency Area 4)</p>
<p>FOI and dogs, disputes and discontent</p>	<p>FOI requests for information concerning disputes between private individuals are common. This session will consider case studies about dealing with these kinds of request under the FOI Act. (0.5 CPD point Competency Area 4)</p>
<p>Seeking the views of third parties</p>	<p>Why consult, when do you consult and how do you consult? (This session is also offered at 2:10) (0.5 CPD point Competency Area 4)</p>

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